

GUIDELINES FOR MAKING DVDs  
for  
SHANGHAI SYMPHONY ORCHESTRA

- Audio recordings or recordings of live concerts will not be accepted.
- Physical discs or USB drives by mail. Video files by email must be downloadable with mp4, avi, mov, mpg formats. Weblinks such as YouTube will not be accepted.
- The recording of the excerpts must be made in one take, and the recording of the concerto can be in a separate take. Both takes must be complete without cuts or edits.
- The subject line of the email should be named in the following order:  
instrument + position + your name  
i.e. violin tutti John Smith
- The application form and video files should be named in the following order:  
instrument + position + your name + content  
i.e. violin tutti John Smith application form  
violin tutti John Smith excerpts or violin tutti John Smith concerto
- Piano accompaniment for the concerto is optional.
- Please take into account the size of the room and its acoustic as well as your distance from the camera: the more reverb in the room, the closer you should be to the camera.
- IMPORTANT: listen to your recording to check that it is what you want the jury to hear.